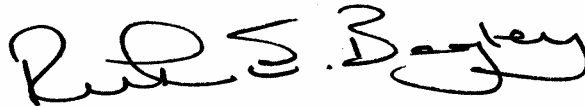


Date of issue: 23<sup>rd</sup> February, 2010

<b>MEETING</b>	<b>AUDIT COMMITTEE</b> (Mr Kwatra (Chair), Councillors Chohan, Dale-Gough, Haines, Mann and Small)
<b>DATE AND TIME:</b>	THURSDAY, 4TH MARCH, 2010 AT 6.30 PM
<b>VENUE:</b>	COMMITTEE ROOM 2, TOWN HALL, BATH ROAD, SLOUGH
<b>DEMOCRATIC SERVICES OFFICER: (for all enquiries)</b>	CLAIRE GRAY 01753 875120

NOTICE OF MEETING

You are requested to attend the above Meeting at the time and date indicated to deal with the business set out in the following agenda.



**RUTH BAGLEY**  
Chief Executive

**NOTE TO MEMBERS**

This meeting is an approved duty for the payment of travel expenses.

**AGENDA**

**PART 1**

**AGENDA**  
**ITEM**

**REPORT TITLE**

**PAGE**

**WARD**

Apologies for absence.



<u>AGENDA ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>WARD</u>
1.	Declarations of Interest		
2.	Minutes of the last meeting held on 3rd December 2009	1 - 6	All
3.	Internal Audit Plan 2010/11	7 - 30	All
4.	Internal Audit 3rd Quarter Update	31 - 44	
5.	Annual Governance Statement Overview 2009/10	45 - 54	All
6.	Signed Annual Governance Statement 2008/09	55 - 68	All
7.	Audit Progress Report	69 - 80	All
8.	Certification of Claims and Returns - Annual Report	81 - 94	All
9.	Audit Opinion Plan 2009/10	95 - 114	All

Press and Public

You are welcome to attend this meeting which is open to the press and public, as an observer. You will however be asked to leave before the Committee considers any items in the Part II agenda. Special facilities may be made available for disabled or non-English speaking persons. Please contact the Democratic Services Officer shown above for further details.